

EXECUTIVE SUMMARY

Recommendation for Bid Renewal 16-107T – Bleacher Repair Service

Introduction

Responsible: Procurement & Warehousing Services (PWS)

This request is to approve the first renewal for the Invitation to Bid (ITB) 16-107T – Bleacher Repair Service for the first of two (2) allowable one (1) year periods through July 31, 2020. The term of this Bid is July 27, 2016 through July 31, 2019. This Bid is used by the Physical Plant Operations Department (PPO) to maintain and service indoor/outdoor bleachers as well as the indoor basketball backstops throughout the District.

Goods/Services Description

Responsible: Physical Plant Operations (PPO)

Bleacher Repair Services are utilized by PPO to repair various models of indoor/outdoor bleachers and indoor basketball backstops throughout the District on an as-needed basis. Bleacher repairs are essential to keeping students, staff, and visitors safe while attending athletic and other school activities. All bleachers are required to be inspected on a biennial basis by a structural engineer per Chapter 5 of the State Requirements for Educational Facilities. Substantial follow-up repairs are needed to correct deficiencies identified in the most recent structural inspection report.

Procurement Method

Responsible: PWS

This Invitation to Bid (ITB) 16-107T was approved on July 26, 2016, with an initial three (3) year contract, through July 31, 2019, with an option for two (2) additional one (1) year renewal periods. The awarded vendors include Charron Sports Services, Inc., Hufcor Florida Group, and Lyle Bleachers, Inc. All vendors and PPO have agreed to renew the contract at the same terms, conditions, and prices as originally awarded.

Financial Impact

Responsible: PWS and PPO

There is no financial impact to the District. This contract has unused spending authority related to the original term (per the Financial Analysis Worksheet). No additional spending authority is being requested as demonstrated in the breakdown below:

Historical Average Monthly Expenditures		\$	22,948
<u>Number of months requested for renewal</u>	<u>x</u>		<u>12</u>
Estimated forecasted spend (A)		\$	275,376
<u>Number of remaining months on current award</u>	<u>x</u>		<u>3</u>
Estimated spend for the remaining months on the current award (B)		\$	68,844
Total forecasted spend (A + B)		\$	344,220
Current unused authorized spending		\$	742,706